

Email Sent to Applicant

From: escertification@energystar.gov
Sent: 2016-10-06T12:04:29.000-04:00
To: Jennifer.Mauren@am.jll.com
CC: Steve@EMA-Boston.com,
Subject: ENERGY STAR Application for 695 Atlantic Ave (ID: 1196881)

Dear Jennifer Mauren:

Thank you for applying for the ENERGY STAR for 695 Atlantic Ave (ID: 1196881). We have reviewed your application, and we wanted to follow up on the issue below:

You have marked some energy data as estimated and provided no explanation for why you are using estimated values.

Further clarification is still needed on why the consumption data for (b) (4) for the period 05/07/2015-08/22/2015 is marked as an estimation. Please provide more information regarding why this value is marked as an estimate.

Please respond to this email by 11/5/2016 if you would like this property to be considered for the ENERGY STAR.

Thank you and we look forward to your response,

ENERGY STAR Certification Review Team

Response from applicant 10/7/16

Dear ENERGY STAR Review Team:

Thank-you for your question, and my apologies because I meant to generate the 2016 ENERGY STAR Award application for the period Sept 1, 2015 thru Aug 31, 2016 (not the period July 1, 2015 thru June 30, 2016). It wasn't until Aug 22, 2015 that we resumed recording monthly KWH energy consumption with our new (b) (4) metering system which explains the prior estimated (b) (4) readings and why we have not been filing in recent years. If you could reset the application, we would be delighted to regenerate & resubmit.

Best wishes,

Steve

Email Sent to Applicant

From: escertification@energystar.gov
Sent: 2016-10-12T13:35:13.000-04:00
To: Jennifer.Mauren@am.jll.com,
CC: Steve@EMA-Boston.com,
Subject: ENERGY STAR Application for 695 Atlantic Ave (ID: 1196881)

Dear Stephen DiGiacomo:

Thank you for applying for the ENERGY STAR for 695 Atlantic Ave (ID: 1196881). We reviewed your application, and determined that a revised application is required.

Consumption data for (b) (4) for the period 05/07/2015-08/22/2015 is marked as an estimation.

Your application has been reset to allow you to make the necessary edits to your property, then regenerate and resubmit through Portfolio Manager.

First, click on the property name in MyPortfolio and make the following edits to your property:

Generate application with a performance period of September 1, 2015 through August 31, 2016.

Once all necessary changes have been made, please follow these steps to generate and submit a revised application.

1. **Access the Application:** Select the Finish your application for ENERGY STAR Certification link in the top right corner of the property page to return to the application when edits are completed.
2. **Edit/Confirm Previous Application Information:** Go through the first four steps in the Your Application Process widget (About Your Property, Contact Information, Award Information, and Eligibility Details). Edit any information that needs to be revised, or confirm previous content. Click Save for Signatures.
3. **Generate for Signatures:** On the Generate for Signatures page, select Generate New Application for Download. Save the new download to your computer and click Continue. Confirm information on the Site Visit page and click Continue. This will direct you to the Submit Application page.
4. **Complete the Application and Obtain Signatures:** Fill out the check boxes in the new download. Have the LP re-stamp and re-sign the application, and have the signatory re-sign the application.
5. **Submit Application:** On the Submit Application page, enter the new application tracking number and attach the revised application form. (Note that the file size must be less than 5MB.) Fill in the check boxes as requested, validate your credentials, and click Submit to EPA.

Please resubmit your application by 11/11/2016 if you would like this property to be considered for the ENERGY STAR. If you have any questions, please respond to this email.

Thank you and we look forward to your resubmission,

ENERGY STAR Certification Review Team